

CTL SINGLES LEAGUE

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www.columbiatennisleague.org

T0: Team Captains

FROM: Susan Turner, CTL Singles League Coordinator

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TEAM REGISTRATION FOR SINGLES LEAGUE IS NOW OPEN IN TENNISLINK AND WILL CLOSE MIDNIGHT, APRIL 26, 2018. Once a player registers on TennisLink, there are no refunds.

REGISTRATION FEE FOR SINGLES LEAGUE 2018:

Age 18 & Over - \$17 (includes \$3 TennisLink fee)

Age 40 & Over - \$17 (includes \$3 TennisLink fee)

CAPTAINS WILL RECEIVE A DISCOUNT FOR THEIR REGISTRATION FEE EQUAL TO THE ABOVE REGISTRATION FEE LESS THE TENNISLINK FEE. In other words, the captain will only have to pay the TennisLink fee of \$3. You do not have to enter a discount code. It will automatically be adjusted when payment is submitted.

4 STEPS CAPTAIN MUST COMPLETE BY APRIL 26, 2018 MIDNIGHT TO REGISTER TEAM:

1. Captain must first obtain home court approval directly from your facility **PRIOR** to registering a team on TennisLink. The league will verify which teams are on the facility approval list. Teams without approval will be re-assigned or deleted. **NO REFUNDS.**
2. Captain must submit the team captain contact form to provide email and phone contact numbers for the captain's directory via CTL website www.columbiatennisleague.org.
3. Captain must register the team on TennisLink and type your team code and home court code as part of your team name. TennisLink does not prompt you to enter these codes – you must type codes into your team name! (see instructions below).
4. **DEADLINE FOR REGISTERING A TEAM ROSTER WITH A MINIMUM OF 3 PLAYERS (same gender) IS APRIL 26, 2018.** It is the responsibility of the team captain to insure a roster of 3 players is registered on TennisLink by APRIL 26, 2018! Team rosters that are not complete with 3 players cannot be placed on a schedule, and **WILL BE DELETED** with no refund. **NO EXTENSIONS! NO EXCEPTIONS!** Once a player pays registration fees on TennisLink, there are **NO REFUNDS.** TennisLink will not accept a player without a USTA membership current through the end of the Singles League season. CTL will shut down all registrations at midnight APRIL 26, 2018 on TennisLink. We will check team rosters and delete teams that are not legal. Once the schedules are posted for the current season, CTL will reopen registration and additional players may register to join a team roster on TennisLink until the next to last scheduled match.

Singles League season could start the weekend of May 5, 2018. Schedules will NOT be mailed, but will be published on TennisLink and captains will be notified by email. Captains are to print scorecards from TennisLink for matches.

A player may play at the same NTRP level in the same age division (18 & Over and 40 & Over) on teams in separate Singles Leagues in South Carolina during the same season. Example: A player may play on a 3.5 team in the 18 & Over age division in both CTL and LATA. If a player advances on two teams in different Local Mixed Leagues at the same NTRP level, that player must choose which team he/she will play on at the State Championships. NO scheduling accommodations will be made for conflicts.

During the South Carolina Singles League Season, a player may play at different NTRP levels in the 18 & Over and 40 & Over age divisions in the same Singles League during the same season if qualified by age and NTRP criteria. Example: A 3.5 rated player, age 40, may play 3.5 and 4.0 in the 18 & Over and 40 & Over age divisions.

Players who qualify for South Carolina Singles League State Championships may advance on multiple teams in the 18 & Over and 40 & Over age divisions. No accommodations for scheduling will be made at the Singles League State Championships. It is the responsibility of the captain to make sure there are enough players on the team to cover players who may be playing on multiple teams at the State Championships.

COURT FEES: Captains are required to pay court fees directly to the facility where they are playing, if the facility requires court fees.

Team fees for the county/city public facilities are:
\$75 per team – 18 & Over and 40 & Over

SPECIAL INSTRUCTIONS FOR TEAMS TO OBTAIN APPROVAL FOR HOME COURTS FROM COUNTY AND CITY PARKS AND PAYMENT OF TEAM COURT FEES: These facilities are: Columbia Tennis Center, SouthEast Park, Greenview Park, Parklane (aka Richland County Tennis Center), Caughman Road Park, Trenholm Park, St. Andrews Park and Northsprings Park.

- Do NOT register your team on TennisLink until AFTER you obtain approval for home courts! Each facility maintains a master list of teams that are approved for home courts. Courts are limited and home teams are approved on a first-come/first serve basis. CTL will verify lists with facility before scheduling. If your team is not on the approved list, your team will NOT be scheduled and will be re-assigned or deleted from TennisLink with no refund.
- Pay your team fee for courts promptly!!! Your team fee covers court costs for all your home matches and make-up matches at county and city parks. The team captain must pay this fee directly to the facility – ONE CHECK ONLY for the total amount. Failure to pay the team fee will result in your team being denied courts.

COLUMBIA TENNIS CENTER and SOUTHEAST PARK: Team captain must report in person to CTC to obtain home court approval for SEP or CTC from Bill or Jeff, and must pay the team fee at that time. Captain must furnish team name, age division/NTRP level, match play date, plus captain name, phone and email, along with team fee check. You may call 733-8440 to inquire if courts are available, but NO phone calls will be accepted for court approval and team will not be approved without team fee payment at time of request. Submit ONE CHECK for team fee, payable to “Columbia Parks and Recreation”, and deliver to CTC by APRIL 26, 2018.

GREENVIEW PARK: Contact Greenview at 754-5223. Team captain must submit a written request in order to secure home courts at Greenview. Make ONE CHECK for team fee, payable to “Columbia Parks and Recreation” and submit to Greenview Park by APRIL 26, 2018.

PARKLANE, CAUGHMAN ROAD, TRENHOLM PARK, ST. ANDREWS PARK AND NORTHSPRINGS PARK: To obtain approval to play at any of these county facilities – submit a written

request by email to Shauna at RCTC@rcrc.state.sc.us. Specify the facility requested for home courts, team name, age division/NTRP level, play date and captain name/contact phone/email. RCTC will keep a master list of teams approved for each county facility and will notify each facility. The phone number for inquiries is 788-3001. Make ONE CHECK for team fee, payable to "RCRC" and deliver to ATTN: Shauna Williams, Richland County Tennis Center, 7500 Parklane Road, Columbia, SC 29223 by APRIL 26, 2018.

CAPTAIN INSTRUCTIONS FOR CTL TEAM CONTACT FORM:

This form is posted on www.columbiatennisleague.org website and MUST be submitted when you register your team on TennisLink. We will email a captain directory to each captain who submits this form. If you do not submit this form, you will not receive notices from CTL and will not be added to the captain list directory.!

NEW: REGISTERING TEAM NAME ON TENNISLINK

You must name your team as follows when registering on TennisLink:

Team Code – team name – home court code C18ST-Lobsters-SA

Team Code for all Singles league teams in all age divisions 18 & Over and 40 & Over

"C" followed by 18 or 40 then followed by Captain's first and last name initials. For example, Captain Susan Turner of the "Lobsters" playing in the 18 & Over age division with St. Andrews home courts would enter team name of C18ST – Lobsters – SA.

See list below for home court facility codes:

<u>CTL FACILITY</u>	<u>"TENNIS LINK" HOME COURT CODE</u>
Camden Country Club	CCC
Caughman Road	CR
Chestnut Hill Plantation	CHP
Cobblestone Park	CSP
Columbia Tennis Center	CTC
Forest Lake Club	FLC
Greenview Park	GV
Harbison Rec Ctr	HB
Jeep Rogers YMCA	YMCA
Kershaw County West Complex	KCWC
North Springs Park	NS
Parklane Tennis Center	PK
Rockbridge Club	RK
Scott Park	SP
SouthEast Park	SEP
Spring Valley Club	SV
St. Andrews Park	SA
Tennis Center of Camden	TCC
Trenholm Park	TP
Wildewood Club	WWD
Windermere Racquet Club	WRC
Woodcreek Farms	WF
Woodlands Club	WLD

The USTA SC Singles League Program offers team competition for 18 & Over men and women with levels of 2.5, 3.0, 3.5, 4.0, and 4.5. All participants must reach 18 years of age during the calendar year in which they play their first local league match.

The USTA SC Singles League also offers 40 & Over league competition at the 2.5, 3.0, 3.5, 4.0, and 4.5 levels. All players must reach 40 years of age during the calendar year in which they play their first local league match.

FORMAT: Three singles courts – Minimum of three (3) players per team (same gender)

Players who do not have a rating on file in Tennis Link shall self-rate in accordance with National Tennis Rating Program (NTRP) Guidelines and complete the self-rating process on Tennis Link when registering for a team. Failure to do so or omission of information regarding a player's tennis history will subject the player, the captain, and/or others who condoned inaccurate self-rating to sanctions and disqualification.

PLAY DAYS; **18 & OVER – SATURDAY – 9:30am**
 40 & OVER – SUNDAY – 3:00pm

All participants must be on the original roster and have played at least one match locally (one default may count) in the Singles League 18 & Over division and the 40 & Over division in order to be eligible to compete at the Singles League State Championships. A retired match shall count toward advancing for all players involved.

MATCH FORMAT for all CTL Singles League matches: 3 sets with a match tiebreak (first player to 10 pts by a margin of 2 pts.) played in lieu of a 3rd set. This is the same format used at the state championships. All tie breaks will be played using the Coman Tie Break format.

2018 LEAGUE RULES – each captain/player is responsible for reading and complying with the Singles League local league rules and state rules. These will be published on the CTL web page at www.columbiatennisleague.org. READ THEM!